



# NNPC-SCM Suppliers Summit 2025 - Program of Events

Time	Duration	Activity	Description & Key Focus
8:00 AM – 9:00 AM	60 min	Registration & Networking	Mandatory check-in, collection of participant tags, and Ariba Quick Reference Guides.
9:00 AM – 9:10 AM	10 min	Welcome Address	CSCO
9:10 AM – 9:20 AM	10 min	Security Briefing	HSE Team
9:20 AM – 10:30 AM	70 min	Workshop Session 1	Ariba Platform Overview & Profile Management. Onboarding & Registration, Prequalification and Categorization- Ariba Team
10:30 AM – 11:00 AM	30 min	Morning Tea Break	Tea Break.
11:00 AM – 12:30 PM	90 min	Workshop Session 2	Sourcing and Contract Mgt, Purchase Order (PO) Processing, ASN, Service Entry.- Ariba Team
12:30 PM – 1:30 PM	60 min	Lunch Break	Catered lunch provided on-site.
1:30 PM – 2:30 PM	60min	Workshop Session 3	E-Invoicing-F&A Team
2:30pm-3:30pm	60min	Workshop Session 4	NNPC Limited Code of Conduct & Supplier Due Diligence- GRC Team
3:30 PM – 4:00 PM	30 min	Certification & Closeout	Final Q&A. Distribution of training certificates. Wrap-up of the day's materials, and instructions for the post-event Supplier review (QR code collection).